**Check list for submission of documents for IRC**

**HIMS/IRC/\_\_\_\_\_\_\_\_\_\_\_**

From,

(Name, designation, mob nos, email ID)

**Title of the study**:

**To**,

The Chairman,

Institutional Research Committee,

Hassan Institute of Medical Sciences, Hassan

|  |  |  |  |
| --- | --- | --- | --- |
| Sl.  no | **Documents** | **Submitted**  Yes /No | **Remarks** |
| 1 | Covering letter to IRC |  |  |
| 2 | Research/ synopsis proposal form |  |  |
| 3 | Declaration form for submission |  |  |
| 4 | Patient Information sheet & Consent form |  |  |
| 5 | Questionnaire / Proforma (Tick applicable ones) |  |  |
| 6 | Any other relevant documents |  |  |

4 to be in both English & local languages if study involves with general public (patients)

Date:

Place: (Name and Signature of Principal Investigator)