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| From,  **HIMS/IRC/\_\_\_\_\_\_\_\_\_\_\_** | | Date | |
| To,  The Chairman,  Institutional Research Committee  Hassan Institute of Medical Sciences, Hassan | | | |
| Through proper channel | | | |
| Respected Sir/ Madam, | | | |
|  | Subject: Submission of research proposal for review | | |
| Herewith I am submitting research proposal titled: ……………………… ……… ………………………………………………………………………………………………………………………………………………………………………………………………………….. for review at IRC. Kindly accept and do the needful. | | | |
| Name, designation & address of the investigators, mob nos & email ID | | Signature | |
| Principal /Chief investigators: | |
| Co-Investigators:  1.  2. | | Signature | |
| Thanking you, | |  | Yours faithfully, |
| Remarks of Head of the Department: | | | |
|  | |  |  |
| Signature with seal | |  | Date |
|  | |  |  |